

**HENDRY COUNTY PLANNING AND ZONING DEPARTMENT**

P.O. Box 2340  
LaBelle, Florida 33975-2340  
863-675-5240 • FAX: 863-674-4194  
<http://www.hendryfla.net/planning.php>

<i>For Office Use Only:</i>	
Hearing No.:	_____
Date Received:	_____
Fees:	_____
Check No.:	_____ or Cash _____

**CONSTRUCTION PLAN REVIEW APPLICATION**

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Name of Agent: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Property Address: \_\_\_\_\_

Property Strap Number(s) : \_\_\_\_\_

Property Acreage: \_\_\_\_\_

Approval Date and Project Number of Preliminary Plat: \_\_\_\_\_

Future Land Use Designation: \_\_\_\_\_ Zoning Designation: \_\_\_\_\_

Adjacent Zoning: North: \_\_\_\_\_ South: \_\_\_\_\_ East: \_\_\_\_\_ West: \_\_\_\_\_

Adjacent Future Land Use: North: \_\_\_\_\_ South: \_\_\_\_\_ East: \_\_\_\_\_ West: \_\_\_\_\_

Legal Description of Property (Lengthy Description May Be Attached): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Is there an existing approval for a special exception, rezone, variance, and/or administrative waiver on the property?  
If yes, please provide resolution and/or ordinance numbers \_\_\_\_\_

All data and exhibits submitted in support of this application shall become a permanent part of the public records of Hendry County, Florida.

**SUBMITTAL REQUIREMENTS (unless waived at the pre-application meeting):**

1. Original application.
2. Proof of ownership or contract to purchase or lease property.
3. A copy of the pre-application meeting notes.
4. *Construction Plans.* The applicant shall employ a professional engineer registered in the *state to prepare the construction plans* to be reviewed by the county engineer. The construction plans shall, at minimum, include the following:
  - a. A map of natural features of the subdivision as outlined in Section 1-54-13.1 of the Hendry County Land Development Code.
  - b. Plans showing proposed design features and typical sections of canals, swales and all other open channels, storm sewers, all drainage structures, roads and curbs, and other proposed subdivision construction.
  - c. Plans and profiles of all proposed roads. Where proposed roads intersect existing roads, elevations and other pertinent details shall be shown for existing roads for a minimum distance of 300 feet from point of intersection.
  - d. Description of the relationships of all new construction to the natural features identified in the map required in “a” above.
  - e. Construction specifications which shall equal or exceed those of the state department of transportation for road and bridge construction, latest edition.
  - f. Construction standards which shall equal or exceed those entitled "Hendry County Engineering Standards."
5. Processing fee payable to the Hendry County Board of County Commissioners:  
\$1,500.00 – Construction Plan Review

**Please submit original application plus supporting documentation for sufficiency review. Once the application has been deemed sufficient, please submit 4 copies of all documents for formal review including a CD.**

LETTER OF AUTHORIZATION

ATTEST:

We/I, \_\_\_\_\_, being first duly sworn, depose and say that we/I are/am the owners of the property described herein ; that all the answers to the questions in this application, all sketches, data, and other supplementary matter attached to and made a part of this application, are true and correct to the best of our knowledge and belief. We/I understand that the information requested on this application must be complete and accurate and that the content of this form, whether computer generated or County printed shall not be altered.

As property owner We/I further authorize \_\_\_\_\_ to act as our/my representative in any matters regarding this Petition.

\_\_\_\_\_  
(Signature of Property Owner)

\_\_\_\_\_  
(Signature of Property Owner)

\_\_\_\_\_  
(Typed or Printed Name of Owner)

\_\_\_\_\_  
(Typed or Printed Name of Owner)

State of Florida  
County of Hendry

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_ who is personally known to me or has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Signature of Notary Public – State of Florida)

\_\_\_\_\_  
(Print, Type, or Stamp Commissioned Name of Notary Public)