

**HENDRY COUNTY PLANNING AND ZONING DEPARTMENT**

P.O. Box 2340  
LaBelle, Florida 33975-2340  
863-675-5240 • FAX: 863-674-4194

<i>For Office Use Only:</i>	
Date:	_____
Hearing No.:	_____
Fees:	_____
Check No.:	_____ or Cash _____
Strap No.:	_____

**APPLICATION FOR REZONE**

NOTE: This application with all supporting exhibits and data must be complete and returned to the Planning and Zoning Department before advertising for public hearing. The applicant or his/her agent must be present at the hearing for the application to be considered.

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Name of Agent: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Property Address: \_\_\_\_\_

Property Acreage: \_\_\_\_\_

Future Land Use Designation on Property: \_\_\_\_\_ Existing Zoning on Property: \_\_\_\_\_

Proposed Zoning Designation: \_\_\_\_\_

Adjacent Zoning: North: \_\_\_\_\_ South: \_\_\_\_\_ East: \_\_\_\_\_ West: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

HAS A ZONING HEARING BEEN HELD ON THIS PROPERTY IN THE PAST TWENTYFOUR (24) MONTHS? \_\_\_\_\_

If yes, in whose name? \_\_\_\_\_

IS THIS HEARING BEING REQUESTED AS A RESULT OF A VIOLATION NOTICE? \_\_\_\_\_

If yes, to whom was the Violation Notice written? \_\_\_\_\_

All data and exhibits submitted in support of this application shall become a permanent part of the Public Records of Hendry County, Florida.

**SUBMITTAL REQUIREMENTS:**

1. Original Application
2. Proof of Ownership or Contract to purchase or lease property.
3. Boundary Survey of Property (11" x 17"), must be less than one-year old, signed, sealed, and prepared by a Florida registered land surveyor, showing the location and dimensions of all property lines, existing

streets or roads, easements, rights-of-way, and areas dedicated to the public. In the case of improved property, the survey is to show all vertical improvements.

4. Electronic version of legal description.
5. A copy of the pre-application meeting notes
6. Area location map (provide electronic version for advertising).
7. Letter outlining request w/ data and analysis justifying request.
8. Notarized letter of Owner's Authorization (attached).
9. Aerial photo of property.
10. Map showing existing land uses and principal roadways within 750 linear feet from boundaries of subject property.
11. List of surrounding property owners within 750 linear feet from boundaries of subject property.
  - a. Two (2) sets of mailing labels (1" X 2-5/8") of surrounding property owners
12. Document the impact of proposed change(s) will have on the following public facilities.
  - a. Potable Water
  - b. Sanitary Sewer
  - c. Arterial and Collector Roads – *submit traffic impact statement, signed, sealed, and prepared by a Florida Licensed Engineer*
  - d. Drainage
  - e. Solid Waste
  - f. Recreation and Open Space
  - g. Schools
  - h. Fire Protection
  - i. Law Enforcement
  - j. Emergency Medical Services
13. Document flood zone based on Flood Insurance Rate Map Data (FIRM).
14. Document location of wellfields and cones of influence, if applicable.
15. Any additional data, materials or information deemed necessary by the County to make a determination.
16. Processing fee payable to the Hendry County Board of County Commissioners:  
***District Boundary-***  
\$2,500.00 (less than 10 acres)  
\$3,000.00 (10 acres or greater)  
plus \$20.00 for each additional acre

***Planned Unit Developments-***  
\$3,500.00 (less than 10 acres)  
\$4,500.00 (10 acres or greater)  
plus \$20.00 for each additional acre

***Mining and Excavation PUD-***  
\$3,000.00 (two acre minimum less than 25 acres)  
plus \$20.00 (each additional acre over two acre)

***Amendments to an approved PUD - \$1,000.00 plus \$20.00 per acre affected***

***Additional Review Fees (applies to all four types of petitions)-***

- 2<sup>nd</sup> review of documents by staff \$250.00
- 3<sup>rd</sup> review of documents by staff \$500.00
- 4<sup>th</sup> review of documents by staff \$750.00
- 5<sup>th</sup> review of documents by staff and beyond \$1000.00

***Advertising charges will be invoiced prior to public hearings***

**Please submit original application plus supporting documentation for sufficiency review. Once the application has been deemed sufficient, please submit 5 copies of all documents for formal review. The Local Planning Agency public hearing will require 9 copies and the Board of County Commissioners public hearings will require 16 copies.**

**ALL TEXT DOCUMENTS ARE TO BE SUBMITTED ON DOUBLE-SIDED PAGES. ANY GRAPHS OR MAPS ARE TO BE ONE-SIDED.**

LETTER OF AUTHORIZATION

ATTEST:

We/I, \_\_\_\_\_, being first duly sworn, depose and say that we/I am/are the owners of the property described herein and which is the subject matter of the proposed hearing; that all the answers to the questions in this application, including the disclosure of interest information, all sketches, data, and other supplementary matter attached to and made a part of this application, are honest and true to the best of our knowledge and belief. We/I understand that the information requested on this application must be complete and accurate and that the content of this form, whether computer generated of County printed shall not be altered.

As property owner We/I further authorize \_\_\_\_\_ to act as our/my representative in any matters regarding this Petition.

\_\_\_\_\_  
(Signature of Property Owner)

\_\_\_\_\_  
(Signature of Property Owner)

\_\_\_\_\_  
(Typed or Printed Name of Owner)

\_\_\_\_\_  
(Typed or Printed Name of Owner)

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_ who is personally known to me or has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Signature of Notary Public – State of Florida)

\_\_\_\_\_  
State of Florida  
County of Hendry

\_\_\_\_\_  
(Print, Type, or Stamp Commissioned  
Name of Notary Public)