

HENDRY COUNTY PLANNING AND ZONING DEPARTMENT

P.O. Box 2340
LaBelle, Florida 33975-2340
863-675-5240 • FAX: 863-674-4194

<i>For Office Use Only:</i>	
Case No:	_____
Date Received:	_____
Fees:	_____
Check No:	_____ or Cash _____

SECTOR PLAN/MASTER DEVELOPMENT APPLICATION

NOTE: Prior to submittal of a privately initiated application, the applicant shall participate in a pre-application meeting with staff and any other reviewers deemed appropriate. An initial scoping meeting to identify planning issues and a report with recommendations is required. If applicable, an Intergovernmental Coordination Plan shall be established prior to submittal. Additionally, prior to the transmittal hearings applicant shall hold at least one publicly noticed neighborhood outreach meeting including staff as a participant. Any related costs for such a meeting shall be borne by the applicant. All Comprehensive Plan Amendments shall be processed in accordance with the Hendry County Land Development Code and Chapter 163 Part II, Florida Statutes (F.S.).

Type of Request:

- Sector Plan pursuant to 163.3245, F.S. Master Development Approval pursuant to 380.06 (21)

General Information

Name of Applicant: _____

Address: _____

Tel: _____ Fax: _____ e-mail: _____

Name of Agent: _____

Address: _____

Tel: _____ Fax: _____ e-mail: _____

Property Address: _____

Property Acreage: _____

Property Strap or Folio Number(s): _____

Current Future Land Use Designation: _____

Proposed Future Land Use Designation: _____

Existing Zoning(s): _____

Description of Uses of Surrounding Properties: _____

List all Comprehensive Plan Element(s) goals, objectives, policies, and/or Map(s) impacted: _____

Describe Nature of Change(s) Requested (use additional sheets if necessary): _____

All data and exhibits submitted in support of this application shall become a permanent part of the Public Records of Hendry County, Florida.

SUBMITTAL REQUIREMENTS:

(See Supplement A for a checklist of information required for the Sector Plan in addition to applicable requirements below):

1. Original application.
2. Proof of ownership or contract to purchase or lease property.
3. Sketch and Legal Description of the property
4. Electronic version of legal description.
5. A copy of the pre-application meeting notes.
6. A copy of the scoping meeting report.
7. Minutes from any publicly noticed neighborhood outreach meeting.
8. Electronic version of area location map
9. Most recent aerial photograph of footprint of the master plan.
10. Notarized Letter of Owner's Authorization (attached). In the event of multiple landowners, each landowner must sign a Letter of Authorization.
11. Map showing existing land uses and principal roadways within 750 linear feet from boundaries of subject property.
12. Describe procedures for Intergovernmental Coordination and plans to address extra-jurisdictional impacts on adjacent local governments.
13. List of surrounding property owners within 750 linear feet from boundaries of subject property.
 - a. Three (3) sets of mailing labels (1" X 2-5/8") of surrounding property owners
14. Document flood zone based on Flood Insurance Rate Map Data (FIRM).
15. Document location of well fields and cones of influence, if applicable.
16. Any additional data, materials or information deemed necessary by the County to make a determination.
17. Processing fee payable to the Hendry County Board of County Commissioners:

Sector Plan	\$15,000.00
Master Development Approval	TBD

Additional review fees

- 3rd review of documents by staff \$250.00
- 4th review of documents by staff \$500.00
- 5th review of documents by staff and beyond \$1000.00

The applicant will be responsible for all advertising charges including neighborhood outreach meeting and public hearings. Advertising charges will be invoiced and paid in full by the applicant prior to public hearings.

Please submit original application plus supporting documentation for sufficiency review. Once the application has been deemed sufficient, please submit 8 copies of all documents for formal review. The Local Planning Agency public

hearing will require 9 copies and the Board of County Commissioners public hearing will require 16 copies. Additional copies will be required for transmittal to the Florida Department of Economic Opportunity.

ALL TEXT DOCUMENTS ARE TO BE SUBMITTED ON DOUBLE-SIDED PAGES. ANY GRAPHS OR MAPS ARE TO BE ONE-SIDED.

LETTER OF AUTHORIZATION

ATTEST:

We/I, _____, being first duly sworn, depose and say that we/I am/are the owners of the property described herein and which is the subject matter of the proposed hearing; that all the answers to the questions in this application, including the disclosure of interest information, all sketches, data, and other supplementary matter attached to and made a part of this application, are honest and true to the best of our knowledge and belief. We/I understand that the information requested on this application must be complete and accurate and that the content of this form, whether computer generated or County printed shall not be altered.

As property owner We/I further authorize _____ to act as our/my representative in any matters regarding this Petition.

(Signature of Property Owner)

(Signature of Property Owner)

(Typed or Printed Name of Owner)

(Typed or Printed Name of Owner)

The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by _____ who is personally known to me or has produced _____ as identification.

(Signature of Notary Public – State of Florida)

State of Florida
County of Hendry

(Print, Type, or Stamp Commissioned
Name of Notary Public)